Veritas™ eDiscovery Platform

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The Veritas eDiscovery Platform is the leading enterprise eDiscovery solution that enables enterprises, governments, and law firms to manage legal, regulatory, and investigative matters using a single application. The Veritas eDiscovery Platform was purpose-built for eDiscovery, making it easy for organizations to defensibly solve real-world challenges across the entire eDiscovery lifecycle from legal hold and collections through analysis, review, and production. Veritas eDiscovery Platform can be rapidly deployed in-house or hosted by a certified service provider.

Legal Hold Module

Hold notices—Enables hold notices to be quickly created and sent to custodians and system administrators via email. Templates are included and can be customized and saved for reuse, or users can import their own. Single notice can be sent to 65,000 custodians.

Reminders and escalations—Provides the ability to create and schedule reminders to nonresponsive custodians and escalations for delivery to a custodian's manager if necessary for compliance.

Custodian survey—Provides the ability to create and issue survey questions to key custodians to easily capture information critical to a case.

Survey response report—Automatically compiles survey responses and presents them for analysis both in a summarized format, and by individual custodian.

Custodian portal—Provides custodians with access to summaries that detail their active, pending, and released holds in a single view.

Automated tracking and reporting—Automatically tracks and presents administrators with the status of all legal hold notices for one case or across all cases in a single view.

Figure 1. Automated tracking and reporting: View the status of all legal hold notices across all cases in a single view.

Veritas™ eDiscovery Platform

Legal Hold	Processing & Analysis
Identification & Collection	Review & Production

Key benefits

- Streamline the entire eDiscovery lifecycle by using a single application that spans legal hold and collections through analysis, review, and production

- Respond to regulatory requests such as FOIA and GDPR with integrated classification engine and advanced redaction features

- Execute complex, iterative eDiscovery processes that reflect real world scenarios with the highest level of defensibility

- Empower users to be productive immediately through an intuitive, Web-based platform that is easy to use and administer

- FIPS 140-2 and Section 508 compliant

Identification and Collection

Interactive data map—Maintains an interactive catalog of data sources and custodians that can be easily searched and browsed.

Metadata filters—Enables targeted collections by filtering via metadata fields such as owner/author, date range, and file type. Users can specify criteria via a point-and-click interface, eliminating the need for any scripting or programming.

Keyword filters—Provides the ability to filter collections by keywords. Administrators have the option to leverage existing source indices to utilize federated search-enabled keyword collections from data sources behind the firewall or in the cloud.

Preserve in Enterprise Vault—Enables information in Enterprise Vault to be preserved in the controlled environment of the archive.

Collection from over 120 content sources—Through our Merge1 integration, collect from over 120 different content sources – including Zoom, Twitter, Slack, DingTalk, and many others.

Collection scheduler—Schedules network collections to run once or on a recurring basis to collect new or modified data.

Data verification—Automatically verifies the integrity of collected data before and after collection, ensuring each collection is forensically sound.

Collect from a wide variety of sources:

- Veritas Enterprise Vault
- Veritas Enterprise Vault.cloud
- Exchange On-Premise
- SharePoint On-Premise
- Lotus Domino
- M365
- Exchange
- OneDrive
- Teams (through Merge1)
- SharePoint
- FileShares
- Remote collection over Network
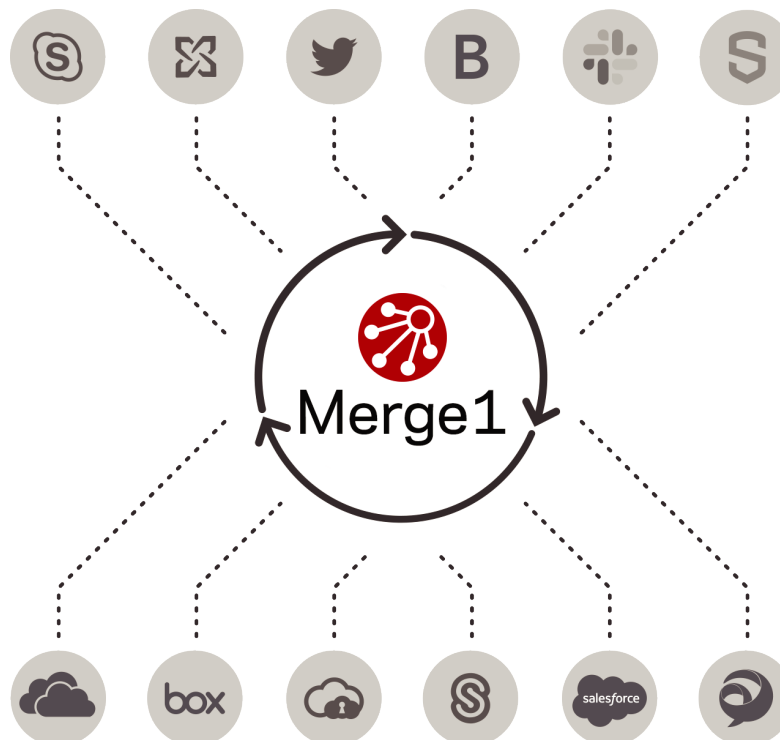- Personal Computers through a no-install executable

Collection management console—Centralizes all collection information into a single view, including file volumes, custodians, and detailed data sources.

Figure 2. Merge1 Integration: Aggregate all your sources for discovery through a single platform.

Processing

Classification—Integrated classification of personal and sensitive data with pre-defined or customizable policies.

Advanced pre-processing filters—Enables users to interactively filter data by custodian, date, file type, and file size prior to processing.

Pre-processing analytics—Visually summarizes overall document set characteristics and presents detailed analysis by custodian, timeline, and file type.

Multimedia processing—Search for spoken words within Audio and Video files without having to rely on inaccurate transcription.

Robust file support—Processes and analyzes over 500 different file types.

Optical Character Recognition (OCR)—Extract and search the text within images.

Intelligent deduplication—Automatically deduplicates data across multiple data stores and across the entire data set.

Multi-language support—Provides full Unicode compliance and enables automatic language identification of documents.

Load file import—Provides the flexibility to import external load files from other review platforms.
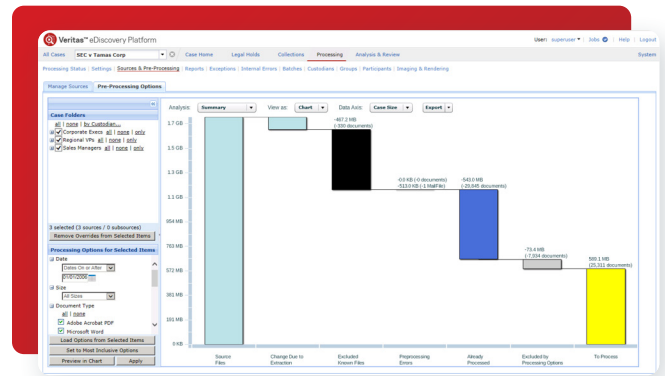

Figure 3. Pre-processing analytics: Graphically depict data volume, file types, and time frames of collected data prior to processing.

Search and Analysis

Transparent keyword search—Enables a more defensible and collaborative eDiscovery search process and enhances the ability to cull irrelevant information.

Multi-keyword search—Runs up to 100 searches simultaneously and provides reporting to test effectiveness of searches.

Advanced search—Construct advanced searches for multiple fields using Boolean, stemming, wildcard, fuzzy, and proximity and searches.

Auto-filters—Narrow search results using automatically generated clickable filters that provide exact document counts.

Discussion threads—Links together all related messages into chronological threads that capture entire discussions, including all replies, forwards, and carbon copies.

People analytics—Monitors and lists the frequency of communications between key custodians.

Term analytics—Leverages natural language algorithms to uncover secret project names and code words that may be relevant to a case.
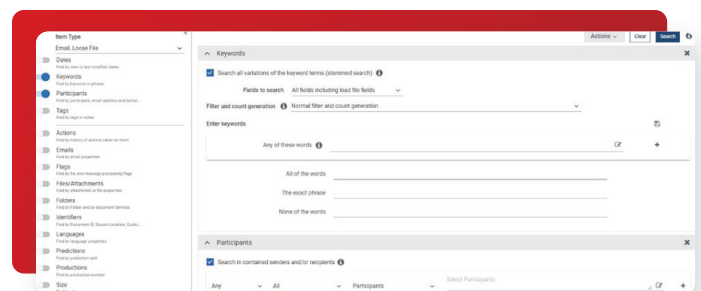

Figure 4. Concept search explorer: Provides a visual interface to dynamically explore and discover new relevant concpets.

Review

Browser-agnostic native viewer—Displays documents in a near-native format without requiring each application to be loaded on a reviewer's workstation.

Persistent hit highlighting—Highlights search terms or customizable REGEX patterns (credit cards, emails, etc.) within the Near-Native Viewer regardless of searched keywords.

Redaction—Protects privileged, work product, and privacy information with reason codes and redaction verification.

Bulk Redaction—Redact common keywords and attributes across all of the documents in a case with a single click, while simultaneously providing the appropriate reason code. PII and REGEX patterns can also be redacted in bulk.

Multiple monitor support—Pop-out Tags and/or Related Items panels and use different screens to accelerate review. Maximize screen space by reviewing data in Full Screen.

Keyboard shortcuts—Use keyboard shortcuts to navigate from one highlighted keyword to another or one item to another.

Near-duplicate identification—Identifies and displays near-duplicates, and automatically compares documents.

Play multimedia within Review—Review documents and multimedia files within the same user interface.

Customizable workflows—Add or remove columns, hide tag sets in Linear Review and choose to skip attachments/embeddings.

Find similar—Groups emails, attachments, and loose files with similar content to the document under review.

Related documents—Identifies and displays related documents, such as near-duplicates, similar documents, and those contained in discussion threads and attachments.

Specific item review—View and take action (tag, folder, export) on specific items rather than the whole family.

Decision-tree tagging—Tags individual or sets of documents using a customizable multi-layer tree structure.

Auto-batching—Automatically allocates documents into review folders based on either a set number of folders or a set number of documents per folder.

Review folder management—Monitors the completion of review sets and provides the status of review folders that are currently checked in or out by any reviewer.

Review workflow template—Provides customizable tag and folder templates that encapsulate best practices from enterprises, governments, and law firms.

Redundant workflow rules—Automate redundant workflows by setting up rules to reduce administrator workload.

Auto-resume—Enables users to resume review or analysis with the exact document and screen settings set prior to logging off.

Review progress report—Shows document review progress for a case in an automatically generated graphical report.

Reviewer productivity report—Shows the number of documents individual or groups of reviewers have tagged over a time period.

Review scalability—Enables case administrators to dynamically increase the number of concurrent reviewers by adding capacity on-demand.

Annotation—Annotate documents by striking through and highlighting text, adding free text comments, drawing lines/ arrows and stamping with images.
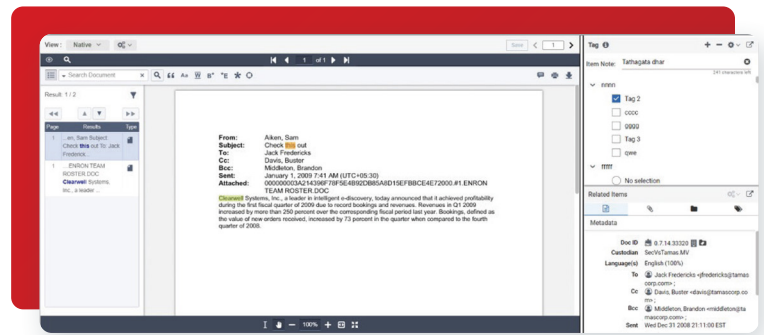

Figure 5. Near-native viewer: Provides immediate access to documents, attachments,and email threads in near-native formats, enabling review, tagging, and redaction.

Production

Native and image-based production—Allows users to produce documents in native, TIFF, PDF, and mixed mode formats.

Export and production management—Streamlines the export and production process by providing sharable export templates and premediation of issues.

Bates Stamping—Applies sequential numbering of documents with Bates Stamps as well as custom headers and footers.

Document export—Delivers capability to export data in EDRM XML, DAT, and CSV formats, improving interoperability and seamless transfer of electronic data to outside parties.

Rolling production—Enables batch productions at any point in the eDiscovery process.

Load file configurator—Provides customizable load file creation during export, eliminating the need for custom transforms prior to ingestion into third-party review applications.

Export and production scalability—Enables case administrators to dynamically increase export and production performance by adding capacity on-demand.

Case Management and Reporting

Case analytics—Delivers summary reports to monitor case progress, ensuring that resources are properly allocated and deadlines are met.

Lifecycle reporting—Provides integrated dashboards and reporting for each stage in the eDiscovery process from legal hold through production.

Multi-case architecture—Provides 64-bit, distributed, casebased architecture, enabling the management of 100s of cases.

Case configuration—Allows administrators to easily create cases, manage groups, topics, review sets, and decision tree tag structures.
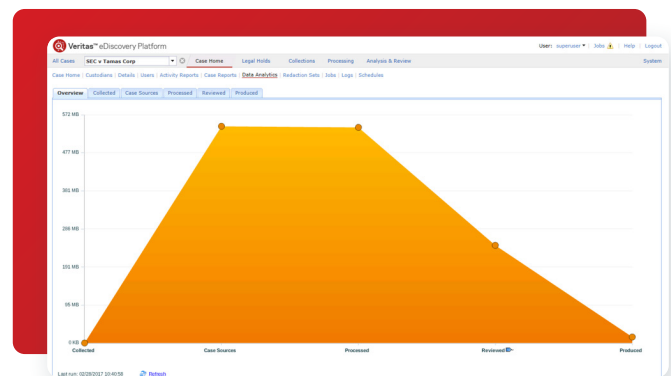

Figure 6. Lifecycle reporting: Summarizes case status from collection through production in a single dashboard, enabled unparalleled visibility into every stage of eDiscovery.

eDiscovery dashboard—Provides detailed analytics of all eDiscovery cases across an organization in an automatically generated graphical report.

Global audit—Track all Create, Update, Delete, Archive, Backup, Login and Logout events at a global level.

Audit trail and activity reporting—Tracks case-specific user actions such as login, logout, search, tag, print, and export, providing a full, reproducible audit trail.

Role-based access control—Restrict users, legal holds, collections and/or cases to specific groups in addition to assigning users a specific role.

Multi-factor authentication—Integration with SAML 2.0-compliant identity management tools like Okta, Microsoft Authenticator, etc.

About Veritas

Veritas Technologies is a global leader in data protection and availability. Over 80,000 customers—including 87 percent of the Fortune Global 500—rely on us to abstract IT complexity and simplify data management. The Veritas Enterprise Data Services Platform automates the protection and orchestrates the recovery of data everywhere it lives, ensures 24/7 availability of business-critical applications, and provides enterprises with the insights they need to comply with evolving data regulations. With a reputation for reliability at scale and a deployment model to fit any need, Veritas Enterprise Data Services Platform supports more than 800 different data sources, over 100 different operating systems, more than 1,400 storage targets, and more than 60 different cloud platforms. Learn more at www.veritas.com. Follow us on Twitter at @veritastechllc.

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